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## **Instructor Guiding Principles (HTP-971)**

This document contains the Instructor Requirements and Guiding Principles that Healing Touch Certified Instructors commit to follow in their activities as an instructor, and in their interaction with the Healing Touch Community. Adhering to these is required for instructors to remain in good standing.

### **Instructor Requirements**

1. Teach five Healing Touch classes over the 5-year certification period.
2. Maintain a current knowledge of the HTP curriculum by reviewing: a) the current class notebooks; 2) additional required training materials posted on the Instructor Portal
3. Continued practice of Healing Touch with others and through self-care.
4. Work in partnership with the HTP office staff, class coordinator and class helpers.
5. Send all required class documentation promptly in one single correspondence (email, mail or fax) to the HTP office.
6. Remain in compliance with ANCC regulations by: a) providing a current conflict of interest statement; b) introducing only products that complement the HTP curriculum; c) not promoting products for personal gain; d) only selling products after the entire class is completed.
7. Follow ANCC continuing education requirements by: a) using the required disclosures and wording on all class marketing; b) providing a class confirmation letter with required wording to every student; c) submitting all required class documents to the HTP office.
8. Refrain from promoting alternative educational programs while in the role of instructor, assistant or participant during classes.
9. When teaching, use and adhere to the standard HTP curriculum in substance, timing and sequence.
10. Responsibly manage and supervise all classroom activities.
11. Monitor student conduct to insure correct ethical and energetic behavior. Intervene if there is inappropriate behavior including: a) inappropriate touch; b) use of sexual energy (words or other behavior); c) inappropriate inquiry, diagnosis, sharing of information or distraction from the HT curriculum with other modalities; d) monopolizing time with questions or discussion.
12. Respect and value each student as an individual regardless of: gender, race, creed, physical ability, and sexual orientation.
13. Keep confidential and protected all student and group personal information in accordance with professional, state and federal regulations.
14. Document and report any unusual situation in the classroom, and report to the HTP Education Program Director immediately.
15. Not solicit for personal gain during a class, or solicit students for paid energetic therapy sessions or other services.
16. Only use students for research with prior written consent.
17. Filming or recording only with written permission from all class attendees.

## **Instructor Guiding Principles**

A Healing Touch Certified Instructor agrees to follow these Guiding Principles:

- **Maintain current knowledge:**
  - Stay informed by reading Instructor Memos and the HTP Community News monthly email electronic newsletter; regularly checking the Instructor portal and HTP, ICP and HT Research websites.
  - Attend quarterly Instructor teleconference meetings or listen to the recording.
  - Make an effort to attend: a) annual in person instructor meetings; b) HTP and HTPA sponsored events, webinars and educational offerings.
  - Continue ongoing reading and studies for purposes of staying up-to-date with research and issues related to energy medicine.
  
- **Create community:**
  - Participate in the Healing Touch community at local, regional, national and worldwide events by any of the following: networking with fellow instructors as a support system, participating in events or practice groups, participating in HTPA Chapters, contributing articles, mentoring, participating in research, public speaking, assisting with HTP conferences.
  - Set an example for students of appropriate energetic and ethical behavior within the classroom, and at all times when practicing Healing Touch.
  - Work in cooperation with, and offer help and support to, other HTP Instructors whenever possible.
  - Instructors are encouraged to co-create and foster community support and practice groups, and to provide mentorship to Healing Touch Practitioner Apprentices.
  
- **Honor and respect:**
  - Strive to acknowledge and respect the divine within others
  - Honor students, clients and others and respect their current awareness and understanding, and respect their boundaries.
  - HTP instructors, and be respectful of relationships that other instructors are building within their community.
  - Honor and respect professional relationships established between the Integrative Care Program and healthcare facilities.
  
- **Lead with kindness:**
  - Share your ability by leading through example.
  - Provide information when requested and appropriate, and seek to encourage the growth and understanding of those you contact.
  - Be available for student questions and follow up by phone and email.